

North Border School District

“Where Every Eagle Soars”



**Student Handbook
2021 – 2022**

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2021 – North Border School District - 2022

AUGUST '21 9 days

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER '21 21 days

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER '21 18 days

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24 31	25	26	27	28	29	30

NOVEMBER '21 18 days

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER '21 15 days

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

North Border School District Neché-Pembina-Walhalla www.northborder.k12.nd.us

2021

Aug 12 -----New Teacher Orientation
 Aug 16,17,18-----Professional Development Day
 Aug 17 -----Open House 5:00-8:00 pm
 Aug 19 -----First Day of School
 Sept 6 -----Labor Day- No School
 Oct 21 & 22 -----No School
 Oct 28 Parent-Teacher Conferences ---3:30-8:00 PM
 Nov 11 -----Veteran's Day-No School
 Nov 12 -----No School PT Comp Day
 Nov 25 & 26 -----Thanksgiving-No School
 Dec 22 --- Last day of School before Christmas Break

2022

Jan 3----- School reconvenes after Holidays
 Feb 17, 18-----No School Winter Break
 March 4----- No School Winter Break
 March 15----- P-T Conferences--- 3:30-8:00 PM
 March 18 -----No School PT Comp Day
 April 15 ----- Good Friday – No School
 April 18 ----- Easter Monday - No School
 May 19 ----- Last Day of School
 May 20 -----Storm Day
 May 22 -----Graduation

First and Last day of School

No School -Teacher Prof. Development Days

No School-Legal Holiday

No School for all students

No School – Professional Development

November 15 – End of 1st Trimester (Elem).....57 days
 December 22 – End of 1st Semester (HS)..... 83 days
 February 21 – End of 2nd Trimester (Elem).....57 days
 May 19 – End of 2nd Semester (HS) 90 days
 May 19 – End of 3rd Trimester (Elem)57 days

Final Approved 3-15-21

JANUARY '22 20 days

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23 30	24 31	25	26	27	28	29

FEBRUARY '22 18 days

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

MARCH '22 20 days

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL '22 19 days

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY '22 13 days

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

WELCOME TO NORTH BORDER SCHOOL DISTRICT

The purpose of this handbook is to acquaint both students and parents of students with the general rules and guidelines of the North Border Schools. The administration and the School Board believe that an understanding by each student of the rules and regulations is necessary in order to create a learning atmosphere and to maintain each individual student's rights.

Keeping in mind that no rule or regulation can cover every circumstance, we simply expect you, as a student, to act like a young lady or gentleman and work together with both staff and fellow students to create an educational environment that is conducive to both teaching and learning for everyone. Accept your responsibilities: attending school, being on time for all classes, being prepared for class, completing your schoolwork, and being respectful at all times. Personal responsibility, initiative, and respectful human relations are necessary components for a successful transition from childhood to adulthood. Our nation, state, and community guarantee many rights and freedoms, but there are expectations of every individual to maintain those rights and freedoms.

Welcome to North Border Schools ~ Have a great year!

MISSION STATEMENT

The North Border Public Schools primary mission is to educate young people for a satisfying and productive life. The individual differences and unique needs of each student will be considered in the total development of that student. North Border Public Schools will facilitate a desirable balance through a strong academic approach enhanced by special needs programs, elective offerings, health and physical education and co-curricular activities.

The North Border School education program recognizes that learning is a lifelong process. With the cooperation of the home and community, the North Border Schools will provide the students with the means to develop moral and social values to become responsible citizens.

PHILOSOPHY

At North Border Schools, we believe that:

1. The purpose of education is to equip students with the knowledge and skills necessary to become active, informed, and productive members of society. Our public schools have a responsibility to foster the growth of intelligent and informed citizens.
2. All individuals are entitled to equal rights, freedoms, and opportunities regardless of economic, cultural, or intellectual differences. The District is committed to creating and preserving a learning and working environment that promotes tolerance and is free from discrimination and harassment.
3. Only through the study of basic subject matter, history, culture and fine arts will students be prepared for both the practical tasks and complexities of the world. The District will provide all students with opportunities to participate in varied curricular offerings.
4. Education should aid in the development of good character, self-respect and self-worth, and offer opportunities to form satisfying and responsible relationships with other people.

The District will offer programs that allow students to practice the skills of family and community living and that promote an appreciation for health and safety.

5. Education must look to the future. The District will offer programs to help equip students with skills that may be demanded by our future society, that help students select appropriate occupations, and that provide opportunities to develop worthwhile leisure time activities. The District will also offer programs that teach money, property, and resource management techniques and conservation practices in order to assist students with planning for the future.
6. Educational experiences should be timed in accordance with students' readiness for them. All district programs will take into account factors such as age, maturity, and readiness.
7. Appropriate discipline helps ensure that the educational program operates efficiently and helps mold students into upstanding citizens. The Board shall develop policies in accordance with law to ensure administrators are equipped to appropriately respond to disciplinary issues.
8. Parents and the community should serve as partners with the school. It takes the combined effort of all members of the community to develop and maintain an educational program that meets the objectives delineated above. District schools will embrace the support and reflect the expectations of the community.

WELLNESS POLICY

The North Border School District recognizes the important role of the school district in educating all student regarding healthy lifestyles. It is the intent of the board to implement comprehensive wellness activities that should occur in all schools and impact all students. The Board designates building principals of each school with the responsibility to work towards healthy living for all students.

COMMUNICATION WITH THE SCHOOL

In order to meet the needs of our students as fully as possible, it is imperative that the home and the school communicate openly and frequently. The school shall endeavor to meet this need through open reporting procedures and both formal and informal parent-teacher communications. It is important that parents inform school personnel of developments that may influence the student's school performance.

ACCREDITATION

North Border Schools are accredited by the North Dakota State Department of Public Instruction.

HANDLING OF COMPLAINTS

Any person having a grievance to be filed at the North Border School District shall first have a conference with the individual closest to the problem. If a satisfactory solution is not made, he/she has the right to go to the next person in line of authority. Proper authority can be reached by contacting the appropriate building administrator. The proper channels of authority are as follows:

- A. If the problem concerns administration or school business in general:
 - 1. Principal
 - 2. Superintendent
- B. If the problem concerns a teacher:
 - 1. Teacher
 - 2. Principal
 - 3. Superintendent
- C. If the problem concerns a child:
 - 1. Teacher
 - 2. Principal
 - 3. Superintendent
- D. If the problem concerns a player or coach:
 - 1. Coach
 - 2. Athletic Director
 - 3. Superintendent

ACADEMICS

GRADING SCALE

	<u>Percentage</u>	<u>GPA</u>		<u>Percentage</u>	<u>GPA</u>
A	93-100	4.00	F	Below 70	0.00
B	85-92	3.00	I	Incomplete	
C	77-84	2.00	P	Pass	
D	70-76	1.00			

HOMEWORK

Homework can be counted towards a course's overall semester grade. It will count towards no more than 10% of each student's final semester grade.

PARENTAL TRACKING OF STUDENT PROGRESS

North Border School uses an internet based, state supported network-grading system called "PowerSchool". On the PowerSchool system, parents can access their child's grades, assignments, attendance, and daily announcements at any point in time provided they have an internet connection, login and password. Parents will be issued a login and password upon request. If parents do not have access to the internet they may request quarterly mid-term progress reports, and they will be mailed. Grades, lunch balances and other information can also be tracked on the North Border App. A login and password can be obtained at your local school.

REPORT CARDS

Report cards are issued **two** times per year at the conclusion of each **semester**. Parents are encouraged to confer with staff members regarding the academic performance of their student(s).

PARENT-TEACHER CONFERENCES

Parent-teacher conferences are an integral part of a student's total education as they encourage parents, students and teachers to meet and discuss possible methods to assist, encourage, and enable students to get the most from their educational experience. Conferences will be held semi-annually. Check the school calendar at the front of the handbook for the dates.

ATTENDANCE

ATTENDANCE REQUIREMENTS

Regular attendance is essential if students are to be successful in school. All students shall attend school as required by law and by school board policy. Excused absences are those resulting from illness of the student or family emergency. Other absences must be excused through prior arrangements with the principal and with the permission of the parents.

ATTENDANCE POLICY

The school board recognizes regular attendance as necessary to achieve consistent educational progress. Classroom learning experiences are a meaningful and essential part of the educational system. The absent student loses the benefits of lectures, discussions, and participation with other students. In addition, North Dakota State law requires all children between the ages of 7 and 16 to be in attendance every day school is in session, with exceptions for illness and certain other incapacities. The law also provides local school boards with the authority to establish standards for attendance. This school district, therefore, considers encouragement of consistent and timely attendance a major responsibility.

Students are expected to be in all classes to which they are assigned on every school day except in the case of illness or injury, school-related activity, family emergency or religious observance. It is the responsibility of the school administration to monitor student attendance and communicate with students and their parents when attendance patterns do not meet district standards. It is the parent's responsibility to ensure that their children are in school unless a valid reason for absence exists and to notify the school when their child will be absent.

Schoolwork missed by the student during an absence shall be made up regardless of the reason for the absence. A student has one day to make up schoolwork for each day absent. If the absence from school is the result of an in school or out of school suspension the work must be turned in the day it is due, as if the student was in school. Family vacations should be scheduled, when possible, during the summer or other non-school days. Should it be deemed necessary for a student to be absent from school due to a family vacation, arrangements should be made by the student to complete, in advance, as much as possible of the school work that would be missed. Additional effort to make up work may be necessary upon the student's return.

To be considered for the granting of credit at the high school level, a student shall have accumulated no more than 10 absences for a semester class. Accumulated absences that exceed the standard for students in grades 9-12 may result in a loss of course credit. Building administrators are granted the right to make exceptions to this minimum attendance standard in extraordinary cases.

SCHOOL NOTIFICATION / CLASS ADMIT SLIP

Students who have been absent from school must have their planner signed by the principal prior to attending class, or students having a planned absence from school must have their planner signed prior to the absence. Parental acknowledgement of the absence, by note or phone call, is necessary to excuse the absence.

Prior notification of the absence is essential for student safety and the smooth operation of the education process. PARENTS/GUARDIANS NEED TO CALL THE SCHOOL IN THE MORNING IF THEIR CHILD IS GOING TO BE ABSENT FROM SCHOOL THAT DAY.

LEAVING SCHOOL DURING THE SCHOOL DAY

No students will be allowed to leave school grounds for any reason during the instructional school day without the consent of both a parent/guardian and a school official. The student leaving must have his/her planner signed denoting the time, their destination, etc., and sign back in when/if they return.

INJURY

If a student is injured at school, the student's parent/guardian will be contacted. The parent/guardian will determine if any further treatment is necessary.

STUDENT DISCIPLINE

STUDENT DISCIPLINARY POLICY

North Border Schools recognize the responsibility to meet the educational needs of students, and believe this can best take place in a safe, structured, and orderly environment. In an effort to maintain consistency in dealing with disciplinary issues, a discipline referral form will be utilized for all disciplinary situations noting the student's name, the date, a description of the incident, and the administrative actions utilized in dealing with the incident.

Courtesy and respect of other people are major components of the type of environment we hope to achieve. Always remember, "Treat others, as you would like to be treated".

Disciplinary incidents will fall into two distinct categories:

Section I

- 1. Disruptive behavior**
- 2. Disrespectful behavior / Tardiness**
- 3. Technology misuse**
- 4. Truancy / Skipping**
- 5. Other unacceptable behavior**

Section II

- 1. Continued / Repeated violations from Section 1**
- 2. Academic fraud**
- 3. Insubordination**

4. **Harassment, bullying, and the use of vulgar or threatening language**
5. **Vandalism / Theft**
6. **Fighting or physical assault**
7. **Possession or consumption of alcohol, tobacco, or illicit drugs in or on school property**
8. **Any action causing a potential danger to the safety of others**

DISORDERLY CONDUCT – NDCC

An individual is guilty of Disorderly Conduct if, with intent to harass, annoy, or alarm another person or in reckless disregard of the fact that another person is harassed, annoyed, or alarmed by the individual's behavior, the individual:

- a. Engages in fighting, or in violent, tumultuous, or threatening behavior;
- b. Makes unreasonable noise;
- c. In a public place, uses abusive or obscene language, or makes obscene gestures;
- d. Obstructs vehicular or pedestrian traffic, or the use of a public facility;
- e. Persistently follows a person in or about a public place or places;
- f. Creates a hazardous, physically offensive, or seriously alarming condition by an act that serves no legitimate purpose; or
- g. Engages in harassing conduct by means of intrusive or unwanted acts, words, or gestures that are intended to adversely affect the safety, security, or privacy of another person.

DISTURBANCE OF A PUBLIC SCHOOL - NDCC

Any person, whether pupil or not, who willfully disturbs a public school that is in session, willfully interferes with or interrupts the proper order or management of a public school by act of violence, boisterous conduct, or threatening language, so as to prevent the teacher or any pupil from performing his duty, or who in the presence of a student, rebukes, insults, or threatens a teacher, shall be guilty of willful disturbance of a public school.

TARDINESS

Tardiness is being late for a class during the school day. A student is tardy if he or she arrives to class after the bell rings, but less than 15 minutes after class has started. Since instructional time is already limited, it is necessary that students be in class and prepared to learn when the bell rings. Tardiness not only means lost instructional time for the tardy student, but is also disruptive to the teaching and learning activities being conducted in the classroom. Habitual tardiness will be treated as insubordination.

TRUANCY

Truancy is being absent from school or class without the knowledge and approval of either the school or parent.

INTEGRITY / HONOR CODE POLICY

North Border School is committed to providing an atmosphere of trust. To achieve this goal, students must develop a sense of responsibility and personal honor. To this end, the school prohibits all acts of dishonesty, disrespect and behaviors unbecoming of a North Border student. This includes academic dishonesty, where students obtain or assist others in obtaining credit for

work which is not their own. Behaviors such as posting pictures demonstrating inappropriate acts or slanderous statements on electronic devices or the internet are in violation of the student honor code, and may be subject to investigation. As well, acts that affect the public and community, such as fighting, theft, etc., in a negative manner are in violation of the honor code. Any of the above actions by a student may result in disciplinary action by school personnel.

INSUBORDINATION

Insubordination means disobeying teachers or staff members, not following instructions concerning conduct, or in any way, by actions or words, demonstrating a defiant attitude.

WEAPONS POLICY

The North Border School Board has determined that possession and/or use of a weapon by a student is detrimental to the welfare and safety of the students and school personnel within the district.

No student will knowingly possess, handle, carry, or transmit any weapon or dangerous instrument in any school building, on school grounds, in any school vehicle, or at any school-sponsored activity. Such weapons include but are not limited to any knife, razor, ice pick, explosive smoke bomb, incendiary device, gun (including pellet gun), slingshot, bludgeon, brass knuckles or artificial knuckles of any kind, or any object that can reasonably be considered a weapon or dangerous instrument.

Violation of this policy will result in disciplinary action. All weapons will be confiscated and may be turned over to the student's parents, or to law enforcement officials at the discretion of the administration.

Bringing a firearm, as defined in 18 U.S.C.921, to school will require that the principal initiate proceedings for the expulsion of the student involved for a minimum of one year. The Superintendent may determine that a modification of the expulsion or staying its execution is appropriate on a case-by-case basis. This modification shall be based on the circumstances revealed in the investigation into the incident conducted by the Superintendent or other person designated by the Superintendent to conduct the investigation. The Superintendent will notify law enforcement.

Other violations of this policy will require that proceedings for suspension and/or expulsion until the end of the current school term be initiated immediately by the principal. It may be determined that modification of any suspension or expulsion is appropriate based on additional investigation. Proper due process proceedings will be observed in all suspensions and expulsions under this policy.

A student, who is defined as having a disability under the Individuals with Disabilities Education Act, may be placed in an alternative educational setting for up to 45 calendar days. During which time a determination will be made as to whether bringing a weapon, as defined by IDEA Regulation 300.520 (d)(3), to school was a manifestation of the student's disability. Discipline and placement of the student will be in accordance with the Individuals with Disabilities Education Act.

GENERAL INFORMATION

ADMINISTERING MEDICATIONS

The North Border School District has established a program for providing medication to students during the school day. Eligible school medication providers may provide oral and non-oral, noninvasive medication (i.e., medication provided by non-parental routes) to students covered by this policy. A parent/guardian must sign a written form authorizing his / her student to receive medication from an eligible school medication provider prior to carrying out this service. A new authorization form is required anytime the student has a change in his / her medication regimen, when a new medication is to be provided, and at the beginning of each school year. State Law prohibits schools from administering medicine without the proper authorization.

BUS CONDUCT

The driver of the school bus shall be responsible for the safety of the students on the bus, during the ride, and while students are entering or leaving the bus. The bus driver shall be certain that passengers understand and observe the rules of safety. The bus driver will notify the principal if any student persists in violating the established rules of conduct. After warnings have been issued to the student and parents, the principal or superintendent may deny the student the privilege of riding the school bus.

CAFETERIA (HOT LUNCH)

North Border School offers hot lunch and all students are encouraged to take advantage of this program. While in the cafeteria, students are expected to not only conduct themselves appropriately but are also expected to bus their own tables when finished eating.

The cost of an individual lunch meal is \$2.85 for students in grades K-6 and \$2.95 for students in grades 7-12. Breakfast is \$1.85 for the individual meal. Free and reduced meals are available as determined by government criteria and all families are encouraged to submit an application. Otherwise, meals can be purchased in the main office. Students are notified and parents are strongly encouraged to be aware of their student's lunch account status by checking Power School.

CELL PHONES / ELECTRONIC DEVICES

Cell phones are not to be used during the school day, with the exception of the Jr. High/High school lunch period, without permission from the Principal. Students bringing cell phones or other electronic devices not for educational purposes will keep them off and in their lockers. In case of a violation, the student will relinquish his/her phone or electronic device to the teacher or administrator. Failure to do so will result in immediate out of school suspension for the remainder of the school day.

The first violation of the rule will result in the confiscation of the phone/device, which the student may retrieve from the principal at the end of the school day. Any subsequent violations will result in confiscation of the phone/device and a parent/guardian will be required to retrieve the device at the school.

DRESS CODE

Students are encouraged to use sound judgment in dress and grooming. As indicated in board policy FFH, the District prohibits the following articles of clothing or decoration at school-sponsored functions and/or on school property. Clothing/decoration that:

1. Is reasonably likely to substantially disrupt the educational environment;
2. Poses a health or safety risk;
3. Is destructive to school property and/or causes excessive maintenance problems;
4. Is intended to identify the student as a member of a gang;
5. Promotes illegal activities and/or the use of tobacco or alcohol.
6. Hats and hoods of any kind are not to be worn in the school **at any time**.
7. Backpacks are not allowed in class, they must be stored in their locker. Students may use the draw string bookbags.
8. Blankets, pillows, etc. are not part of a proper dress code and will not be allowed in classrooms. If a student brings any of these items they must be stored in their locker.

FAMILY NIGHT

As a courtesy to families and non-school organizations, no school activities will be scheduled on Wednesday evenings. All students should be in their respective communities by 6:00 PM.

GUIDANCE

The guidance department of North Border School District exists for the express purpose of helping students. The school counselor is available to assist and advise each student with personal problems, academic concerns, career choices, course selections, college choices, and scholarship applications.

INCLEMENT WEATHER

At times, we may encounter bad weather, extreme cold, or blizzard conditions. As soon as possible, notification of school cancellation or late start of classes will be sent out through the phone message system and broadcast over radio and television stations. Announcements regarding school cancellation or late starts will be broadcast over local media and the school's all-call system.

If in your opinion, the road or weather conditions are so severe as to pose a threat to the well-being of your child, exercise the same judgment in keeping the child home, as you would if the child were ill. When school is in session, and the weather deteriorates, parents must also exercise their judgment about getting their child early or before regular dismissal. In the event school is cancelled or dismissed early, all activities and/or practices for that day will normally be cancelled. Only essential personnel will be in the building.

If an early dismissal occurs, students are encouraged to leave their vehicles parked at the school and to ride home on school provided transportation. The district will not assume responsibility for students selecting other means of transportation.

LOCKERS

Each student is assigned a locker at the beginning of the school year, and students may only use the locker they are assigned. Regardless of the assignment, the locker remains the property of the school. As property of the school, school officials with or without a student's consent, may inspect lockers. If a reasonable suspicion exists a student's locker will be searched. Random searches of all lockers will be conducted during the school year. No items or substances are allowed on or in the locker that are not appropriate for a school environment. Please use good judgment in what you place in your locker as the North Border School District is not responsible for any items taken from lockers.

STORM HOMES

Parents are urged to arrange for their child to remain in town if weather conditions become so severe that buses cannot be sent on the routes. In the event that buses cannot be sent out, students are expected to go to their storm homes when school is dismissed. Please notify the school at the beginning of the school year of the designated storm home.

STUDENT DANCES / ACTIVITIES

School approved dances/activities sponsored by various organizations occur throughout the year for the entertainment of students. All organizations must adhere to the following regulations:

1. All dances/activities at the school must be sponsored by a school organization, have the approval of both the advisors and school administration, and secure a date on the school calendar.
2. Students who come to school dances/activities must arrive by established times and may not leave the premises and return.
3. Dances/activities end no later than 12:00 AM, unless a time extension has been approved by the administration.
4. **Students and guests will not be allowed to attend prom if they are on suspension due to alcohol, drug, or illicit drug use according to NDHSAA policy.**
5. **In order for guests to be eligible to attend any dances at North Border, the guest may only be one year out of high school and be under 21 years of age.**

STUDENT DRIVING & PARKING

Students driving automobiles must use the utmost caution and care when entering or leaving the parking lot and when driving in the vicinity of the schools, as there are numerous children present. Students should park in appropriate areas.

Students are not allowed to drive cars during the regular school day, from 8:29-3:29, without permission from the principal.

TECHNOLOGY/COMPUTER USE

North Border Schools believe that computer use by students is an important privilege and the school will attempt to provide opportunities for computer usage as often as possible. With the increase of technology, there is also an increase in the responsibility of students to be ethical in the use of computers. Student's misuse or unethical practices on computers will not be

tolerated and will result in disciplinary and/or legal action. Each student must sign and return an acceptable use policy form (parental signature is necessary) prior to using school computers.

TEXTBOOKS

Students are generally issued textbooks at the beginning of each course. At the conclusion of the course, it is the student's responsibility to return all textbooks in good condition, with allowances made for general use. If any book is lost or damaged, the student will be responsible for the cost of replacement.

VISITORS

All visitors must check in at the main office in their appropriate school. Parents wishing to visit school should inquire at the Principal's office, or prearrange with the teacher prior to entering the classroom. Students are not to bring friends or guests to school as visitors, unless it has been prearranged and approved by the principal.

POLICIES/REGULATIONS/GUIDELINES

SECTION 504

North Border School District has a duty to locate, evaluate, and identify any child attending the public schools who may require Section 504 accommodations or services. Children eligible for Section 504 accommodations or services include those children who have a physical or mental impairment that substantially limits a major life activity. If you suspect your child has a disability and may need 504 accommodations, or if you would like additional information, please contact your child's teacher, or call the school office.

TITLE IX

It is the policy of the North Border Public School not to discriminate based on sex in its educational programs, activities, or employment policies as required by Title IX of the 1972 Education Amendments.

Inquiries regarding compliance with Title IX may be directed to:

Superintendent	or	Director of the OCR
North Border Public School		Department of HEW
PO Box 558		Washington, DC
Walhalla, ND, 58282		

NONDISCRIMINATION & ANTI-HARASSMENT POLICY

The North Border School District is committed to maintaining a learning and working environment free from discrimination and harassment in all employment and educational programs, activities, and facilities. The District prohibits discrimination and harassment based on a student and/or employee's race, color, religion, gender, national origin, ancestry, disability, age, or other class protected by law.

The Board designates the Superintendent as the Nondiscrimination Coordinator. S/he can be contacted at: PO Box 558, Walhalla, ND 58282, 701-549-3751.

BULLYING POLICY

Bullying - Definition.

As used in this policy:

1. "Bullying" means
 - a. Conduct that occurs in a public school, on school district premises, in a district owned or leased school bus or school vehicle, or at any public school or school district sanctioned or sponsored activity or event and which:
 - (1) Is so severe, pervasive, or objectively offensive that it substantially interferes with the student's educational opportunities;
 - (2) Places the student in actual and reasonable fear of harm;
 - (3) Places the student in actual and reasonable fear of damage to property of the student; or
 - (4) Substantially disrupts the orderly operation of the public school; or
 - b. Conduct that is received by a student while the student is in a public school, on school district premises, in a district owned or leased school bus or school vehicle, or at any public school or school district sanctioned or sponsored activity or event and which:
 - (1) Is so severe, pervasive, or objectively offensive that it substantially interferes with the student's educational opportunities;
 - (2) Places the student in actual and reasonable fear of harm;
 - (3) Places the student in actual and reasonable fear of damage to property of the student; or
 - (4) Substantially disrupts the orderly operation of the public school.
2. "Conduct" includes the use of technology or other electronic media.

MODEL NOTIFICATION OF RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams.

North Border School District has developed and adopted policies, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The complete board policy may be found on the school website or by contacting the school office.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-8520

PARENT'S RIGHT TO KNOW CLAUSE

Through federal education law, parents have the right to request information on the professional qualifications of the teachers and paraprofessionals at our school. If you are interested in learning this information, please contact the school administration at Pembina (701) 825-6261 and at Walhalla (701) 549-3751. Upon this request, you will receive a detailed explanation of the licensing, education and experience of each of our teachers. You will receive information regarding the names and qualifications of the paraprofessionals at our school.

SCHOOL DISTRICT PROFILE

Every year the North Border School District, in cooperation with the North Dakota Department of Public Instruction publishes an annual progress report on student achievement called the School District Profile. This Profile is available for your review. You are encouraged to access and review this important information. The report demonstrates the progress our students are making in terms of challenging academic standards.

You may access the School District profile for the North Border District at <https://insights.nd.gov/> on the DPI's website. Simply select the North Border School District and the most recent year to access various reports available. If you would like a copy, contact the school office and one will be provided for you.

The annual School District Profile summarizes how well our students performed this past year in reading/language arts and mathematics on the North Dakota State Assessment and on other academic indicators. The annual School District Profile presents the percentage of students who have achieved proficiency in reading/language arts and mathematics. The Profile also provides our student attendance rates and graduation rates. The Profile reviews the achievement of all students and of specific subgroups of students. Additionally, the Profile compares our student results over two years to those of the State as a whole.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (eligible students) certain rights with respect to the student's education records. They are as follows:

1. The right to inspect and review the student's education records within 45 days of the day the District receives a request for access.
2. The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Family Policy Compliance Office; U.S. Department of Education; 600 Independence Avenue SW; Washington, DC

NOTIFICATION OF ASBESTOS CONTAINING MATERIALS

The North Border School District, being aware and concerned about the health and safety of its patrons, students, and employees has a program of monitoring and responding to the following hazard as defined by the Environmental Protection Agency, and State and Local Departments of Health.

An AHERA Asbestos Management Plan has been prepared for the school district and has been approved by the North Dakota State Health Department. Superintendent Dr. Paul Stremick is the contact person for any questions and the Management Plan is on file in the school and available for inspection during regular school hours.

MCKINNEY VENTO HOMELESS ACT

The McKinney Vento Homeless Act provides educational rights to students that are living in a shelter, motel, vehicle, campground, on the street, or in other inadequate accommodations. For more information contact the Superintendent.

FUNDRAISING

No person may sell, solicit for sale, or advertise the sale of any merchandise, product, or service on school premises, or organize students for any such purpose, without first obtaining the permission of the school board, the school district superintendent, or the school principal. This section does not apply to a student or school district employee who sells or attempts to sell a single item of personal property or a limited number of personal property items.

HIGH SCHOOL ACADEMICS

ACADEMIC LOAD

Students will be enrolled in no less than six credits per school year, unless by permission of the principal. By special arrangement, correspondence courses and college credit courses may be taken by students with a minimum 3.00 GPA and permission by the principal. Classes cannot be substituted for ones that are being taught at NBSD.

Any junior or senior student taking a correspondence course through NDCDE must meet the requirements set forth by the academic institution and obtain prior approval from the principal for this class. If the requirements are met NBSD will pay the cost of the NDCDE course. Students that are more than 4 assignments behind on the weekly report will be deemed ineligible for that week.

Any students taking a dual credit college course must have administrative approval prior to enrolling. The student must have met the ACT score set by the university system. Accuplacer scores will not be accepted for admission to a dual credit class offered at North Border. Failure to do this will result in no high school credit given.

NBHS offers semester classes; students who fail a semester may be given the opportunity to receive credit by averaging both semesters out to seventy percent at the discretion of the administration.

CLASSIFICATION OF STUDENTS

High school students are classified not by the number of years they have attended but by the number of credits they have earned.

Freshman: Any student who has less than five high school credits.

Sophomore: Any student who has at least five high school credits and has attended one year of high school.

Junior: Any student who has earned at least 10 high school credits and has attended two years of high school. Any student who comes to NBSD via a foreign exchange service will be classified as a junior.

Senior: Any student who has earned at least 16 high school credits and has attended three years of high school.

*Students must consider themselves members of the class into which the number of credits earned places them and should not presume to participate in activities of any other class regardless of the time they have spent in high school.

GRADUATION REQUIREMENTS

Graduation from North Border High School implies that the student has satisfactorily completed the required courses of study as set forth by the North Border School Board and the North Dakota Department of Public Instruction. All coursework must be completed through North Border High School, a high school accredited by the Department of Public Instruction, or the state accrediting agency where the high school is located. Each student shall have earned a minimum of units of credits in each of the required areas.

Graduation Diploma Requirements

High School Diploma	22 credits
Optional Curriculum Diploma (OCD)	21 credits

*Only after a student's sophomore year can this option be explored.

Course Requirements

<u>Language Arts</u>	<u>4 credits</u>
English I	(1)
English II	(1)
English III	(1)
English IV or approved elective	(1)
<u>Science</u> (OCD requires 2 credits)	<u>3 credits</u>
Physical Science	(1)
Biology	(1)
One Unit or Two ½ Units of Approved Electives	(1)

Or Approved Alternatives

<u>Mathematics</u> (OCD requires 2 credits)	<u>3 credits</u>
Algebra	(1)
Approved Elective	(1)
Approved Elective	(1)
<u>Social Studies</u>	<u>3 credits</u>
US History	(1)
Problems of Democracy or Government(.5) and Economics (.5)	(1)
Elective	(1)
<u>Physical Education</u>	<u>1 credit</u>
Physical Education or Physical Education (.5) and Health Education (.5)	(1)
<u>Foreign or Native Language, fine arts or career technology education</u> (OCD requires 2 credits)	<u>3 credits</u>
<u>Elective courses</u>	<u>5 credits</u> (OCD requires 7 credits)

The above requirements are subject to Individualized Educational Team modifications. North Border High School requires every student to be enrolled for eight high school semesters to graduate; however, students wishing to pursue early graduation may do so by petitioning the school board before the first day of the second semester of their junior year. On the application, the student and parent must identify with a written description the reason(s) for the early graduation request including post-graduation plans and how they feel early graduation will help fulfill their plans.

REGISTRATION

Registration for North Border High School students is typically held in the spring for the following school year. Information and guidance are provided at that time to assist students in making wise choices regarding their class selections. In-depth parental consultation is also advised. Based on student requests, the principal will then create a class schedule trying to accommodate as many requests as possible. Because it is impossible to cater to every request, students should register with alternative class interests in the event that the class schedule is incapable of satisfying all of their requests.

SCHEDULE CHANGES

Student changes of class schedules will only be allowed in the first three (3) days of a semester and will only be granted with demonstration of good cause, and only if the change doesn't create a scheduling hardship elsewhere. Parent and Principal's approval is mandatory prior to making a change of schedule.

CLASS RANK and HONOR STUDENTS

North Border High Schools rank students in a consistent and equal manner. The ranking of students in grades 9-11 is done at the end of the second semester of each year. Calculations for senior honors students will be calculated at the end of the 1st semester of their Senior Year. NBHS ranks students using all courses except courses graded on a pass/fail basis. Honor students are graduating seniors with a 3.33 grade point average or higher. The seniors with a GPA of 4.000-3.9000 will graduate with Honors with Distinction, students with a GPA of 3.8999-3.7500 will graduate with High Honors and students with a GPA of 3.7400-3.3300 will graduate with Honors. No student may be recognized as an honor student if they have violated the NBHS alcohol, tobacco or drug policy during their senior year and must be in good standing with the community and school. A student's senior year begins at the conclusion of graduation ceremonies their junior year.

HONOR ROLL

At the conclusion of each semester, an honor roll will be published by school grade in alphabetical order. Students achieving a 3.7500 GPA or higher will receive High Honors Recognition and students achieving 3.3300 GPA or higher will receive Honors Recognition. Honors recognition will be computed on all classes, except courses graded on a pass/fail basis.

POST-SECONDARY INFORMATION

COLLEGE ADMISSION REQUIREMENTS

Admission to four-year colleges in the North Dakota University System requires courses at the secondary level in the following areas:

- * 4 Credits of English
- * 3 Credits of Math (Algebra I and above)
- * 3 Credits of Laboratory Science
- * 3 Credits of Social Studies
- * 2 Credits of Foreign Language (Strongly Recommended)

COLLEGE ENTRANCE TESTING

All students during their junior year are required by state mandate to take the ACT (American College Test) or Workkeys test. These tests help indicate the student's readiness for college. While testing is required in the spring of junior year, students are encouraged to retake the test during their senior year to raise scores and scholarship opportunities. Application forms and information are available in the counselor's office.

POST-SECONDARY SCHOOL APPLICATIONS

Transcripts and recommendations for admission to schools of higher learning are handled through the counselor or principal's office, and scholarship, loan, and application information is available from the counselor. Students should begin consulting the counselor no later than their junior year of high school regarding their future plans.

SCHOLARSHIPS

Many scholarships are available to students who may need financial assistance to attend college. Students interested in applying for scholarships or other kinds of financial aid should

consult the guidance counselor or the principal for information. Announcements for scholarships are generally posted on the bulletin board.

EXTRACURRICULAR ACTIVITIES

NDHSAA rules/regulations apply to all extracurricular activities at North Border High School. The NDHSAA rule reads as follows, “the use or possession of tobacco, alcohol, or any other controlled substance as defined by North Dakota Law is prohibited. Any student who is in violation of the foregoing shall be suspended from participation in interscholastic contests or activities for a minimum of six consecutive school weeks for the first offense and a period of 18 consecutive weeks for any subsequent offense.”

- A. This rule applies to all school sponsored activities.
- B. The NDHSAA eligibility rule shall be interpreted as:
 - a. Self-indulgence in the listed substance.
 - b. Possession is interpreted as being responsible for obtaining, carrying, transporting, or distributing the listed items.
- C. Suspension shall result from:
 - a. Legal action, substantiated reports from responsible adults or students, or self-admission.

ACADEMIC ELIGIBILITY

In addition to NDHSAA academic standards, the North Border School District also requires that no Junior High or High School student may participate in a contest if he or she is failing any class as computed from the beginning of the quarter. **The eligibility period will run from Monday to Sunday. Beginning on the first Friday after the 10th day of school in the semester eligibility will be checked.**

If a student becomes ineligible **during a semester**, they cannot become eligible until the next grade check. If a student is ineligible in one class they can practice and travel with the team providing the team leaves after the completion of the school day. If a student is failing two or more classes, they cannot practice or travel with the team.

If a student is deemed ineligible at the end of semester and/or the school year, a student will miss the first two weeks of contests for the following semester. Scrimmages do not count as contests.

CONDUCT ELIGIBILITY

On the recommendation of the administration a student may be removed from all activities when they fail to do required class work, cause a disturbance to a class or activity, disobey the instructor, or display an attitude unbecoming of a North Border student.

ALCOHOL, TOBACCO, AND ILLICIT DRUGS

In accordance with the NDHSAA, individuals will be suspended from all extracurricular activities for a period of six weeks for the first offense and 18 weeks for any subsequent offense in the same school year. The suspension is for all extracurricular activities covered by the NDHSAA and school related activities, such as contests, dances, homecoming, Prom, clubs, and other events.

In addition to the tobacco, alcohol, and other drug prohibitions contained in NDHSAA bylaws, the District prohibits student presence at a gathering where alcohol, tobacco, or a controlled substance is being illegally used. Student presence at such a gathering will be regarded as possession. The building principal will take into consideration whether the student was at a gathering where the student had knowledge that alcohol, tobacco or controlled substances were being illegally used, and whether or not the student had a reasonable opportunity to remove him/herself from said location. The disciplinary consequences for violating this rule shall be suspension from extracurricular participation for the same duration as prescribed for tobacco, alcohol, and other drug possession by NDHSAA bylaws.

ATTENDANCE

To participate in extracurricular activities, including practices, a student must be in attendance the whole school day. The only exceptions to this rule are pre-arranged medical and dental appointments, which have to be accompanied by a doctor's note, unavoidable family emergencies, other school sponsored activities, **or other unavoidable pre-arranged appointments approved by the principal prior to the absence.** *If a pattern of tardies or absences presents itself, administrative disciplinary action may be taken.*

EXTRACURRICULAR ACTIVITY CODE OF CONDUCT

The North Border School District recognizes the importance and value of co-curricular activities in the physical and mental development of those who choose to take part in the many opportunities afforded by the district. Along with the privilege of taking part all coaches, players and fans must recognize the importance of good sportsmanship during activities. Failure to meet these standards could result in loss of the privilege to participate in any or all district sponsored programs.

TRANSPORTATION

All participants in extracurricular events that are being held outside of their home school must ride to and from the event in school buses or other modes of transportation arranged by school officials unless parents provide notification of other transportation arrangements.

Food & Beverages

Food cannot be brought to any class or study hall. It is to be kept in your locker. Drinks such as pop, Powerade, energy drinks or any other drinks from an outside vendor are not allowed in class either. Drinks that are in an open container brought in from the outside may be subject to inspection. Only water can be in the classroom.